



Enrollment Alternatives - Missed Initial Deadlines

Open and annual enrollment period (opportunities are limited); usually in held in October, for coverage effective for the next plan year starting January 1.

If you do not enroll during a designated enrollment period, you may enroll for health insurance coverage during the annual *It's Your Choice* Open Enrollment Period.

Income Continuation Insurance (ICI) offers deferred enrollment when accumulated sick leave reaches certain levels.

Many plans offer enrollment through medical evidence of insurability.



Life Events (marriage, birth, divorce...)

- Review all benefits at time of life event.
- Submit applications within 30 days of event.
- Update beneficiary designations for all plans.

Home Address change

- Use the Personal Information module in the MyUW portal to update your address in the Human Resource System, for HR and payroll purposes.
- Contact OHR directly for contacts to update your address for insurances.

Ongoing Benefits Review

- MyUW portal, Benefit Information module (current insurance enrollments)
- ETF Statement of Benefits (value of your WRS Retirement Account)
- Benefits Fair: October 9, 2012, 9 am - 3 pm, Memorial Union
- Fall Enrollment and Change Opportunities, including:
 - Health Insurance “It’s Your Choice” Enrollment Period
 - Employee Reimbursement Account (ERA) Annual Enrollment