

FISCAL YEAR 9 PURCHASING CARD YEAR END CALENDAR

June

	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

July

			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Important Dates:

June 26

All orders must be placed early enough to allow the vendor time to process the transaction and submit the charge to US Bank on or before Friday, June 26th. The turn around time varies by merchant. Orders placed the week of June 22nd may or may not post to Fiscal Year 2009.

June 29

Cardholders receive their Statement of Account Reports dated 06/14/2009 – 06/27/2009.

July 2

Edit deadline – Noon on Thursday – Last opportunity to enter accounting code changes in PVS Net for the transactions posted between 06/14/2009 and 06/27/2009.

July 3

Last day for Purchasing Card posting. All edit errors must be corrected by noon.

July 7

Transactions posted between 06/14/2009 and 06/27/2009 will be visible in WISDM.