

## EMERITUS STATUS

Emeritus/emerita status is an honorary designation conferred upon retirees to recognize their contributions and accomplishments over their university careers. It is available to academic staff, classified staff and faculty. You are encouraged to consider seeking department or unit support for an emeritus/emerita application while you investigate retirement options. Further information is available at <http://www.ohr.wisc.edu/polproced/UPPP/2001.htm>, Section IV, for unclassified staff or at [http://www.ohr.wisc.edu/polproced/CPPP/cppp\\_chapter20.pdf](http://www.ohr.wisc.edu/polproced/CPPP/cppp_chapter20.pdf) , Section IV, for classified staff.

### Eligibility

- Be a permanent employee with the University of Wisconsin-Madison who is eligible to activate an annuity from the Wisconsin Retirement System (WRS).
- Have completed a minimum of ten years of distinguished service at the University of Wisconsin-Madison.

### Application Procedure

- Recommendations for emeritus/emerita status begin at the department level and proceed through the dean's office to the office of the Chancellor.
- Recommendations should include the following:
  - Brief narrative summary citing the professional accomplishments and record of university service,
  - Expected date of retirement or copy of letter of retirement,
  - Dean level approval.
- Recommendations may be submitted throughout the year.

### Privileges of Emeritus/Emerita Status

- Receive a Certificate of Recognition signed by the President of the Board of Regents, the Chancellor, and either the Secretary of the Faculty, the Secretary of the Academic Staff, or the Director of the Classified Human Resources Office.
- Automatically be added to the ID authorization file; other retirees who wish to continue using the facilities will be authorized only by special request to the Academic Personnel Office. The UW-Madison identification cards must be retained to use the University libraries and recreational and other facilities.
- Retain listing in UW-Madison electronic directory.
- Automatically retain WiscWorld (Internet) privileges and continue to have access to specific DoIT services and products.
- Receive access to free Temporary Parking Permits (half-day, daily) on a space-available basis through one of the Transportation Services offices.
- Receive a free city bus pass. Note: this privilege is reviewed annually by UW Transportation Services and is subject to change without notice.
- May be provided office and/or laboratory space with the approval of the department.